Effective 11/1/2016

WATER SERVICE APPLICATION
REQUIRED DOCUMENTS

1. Driver's License/State ID for the person requesting service

2. Valid Mailing Address: Wells, TX does not have door-to-door delivery; a Post Office box will be required or another address that you will get your mail at.

3. Owners: The Cherokee County Tax determines owners Roll: only the person listed on the tax roll will be charged the owner deposit or the landlord deposit amount.
   If the property was recently purchased proof of purchase document from the closing agent will be required as proof of ownership.

4. Lessee: Valid lease agreement must include the page indicating names, address, and telephone numbers of lessor/lessee and length of the lease. If no lease is available, a permission statement will be required.

5. Trash service is billed one (1) month in advance and is required for all accounts, excluding apartment accounts. A payment of $21.22 (including tax) will be collected at the time service is set up. Commercial customers' payments will be calculated by the city secretary.

6. Landlords can open the account for the tenants. The landlord will be responsible for all the monthly water bill payments.

SECURITY DEPOSIT

RENTERS (DO NOT OWN HOUSE OR LAND)	$ 200.00
HOMEOWNER (LIVES AT HOUSE/LAND)	$ 150.00
CHURCHES	$ 150.00
COMMERCIAL	$ 200.00

Water service cannot be connected without these documents and the deposit being paid in full. Deposits will remain on file until the property is no longer rented or owned by the account holder.